

## About this role – District Growth Team Member

### Outline role description

#### Outline:

We are looking for people to take on the role of Growth Team Members in South West Cheshire. The District Growth Team will support effective processes to allow Scouts to grow in South West Cheshire. This is a Team Member role within the District Support Team.

#### Responsible to:

District Lead Volunteer / District Support Team Leader

#### Accreditations for this role:

Recruiter

#### Main contacts:

District Lead Volunteer, District Support Team Leader, District Leadership Team Members, Group Lead Volunteers and Section Team Volunteers across the District

#### Appointment requirements:

Must successfully complete the Welcome process (including acceptable personal enquiries and acceptance of The Scout Association's policies). All relevant learning must be completed during the appointment, and ongoing safeguarding, safety, and first response training must be completed.

#### Main tasks:

##### Support effective processes to enable growth in South West Cheshire:

- Work with the District Lead Volunteer and others on projects to open, close and merge sections to match local demand and help deliver the District growth plan
- Advertise volunteering opportunities across the District, and support those expressing an interest in volunteering with Scouts locally
- Identify potential volunteer recruitment opportunities and run recruitment processes, aligning with Scouts' local and national recruitment campaigns where possible
- Help to grow Scouts locally by managing the joining enquiries process, matching potential new members to Groups with the space to accommodate them
- Work with Scout Groups to ensure that the right processes are in place for managing waiting lists consistently and fairly across the District

##### Help volunteers find what they need

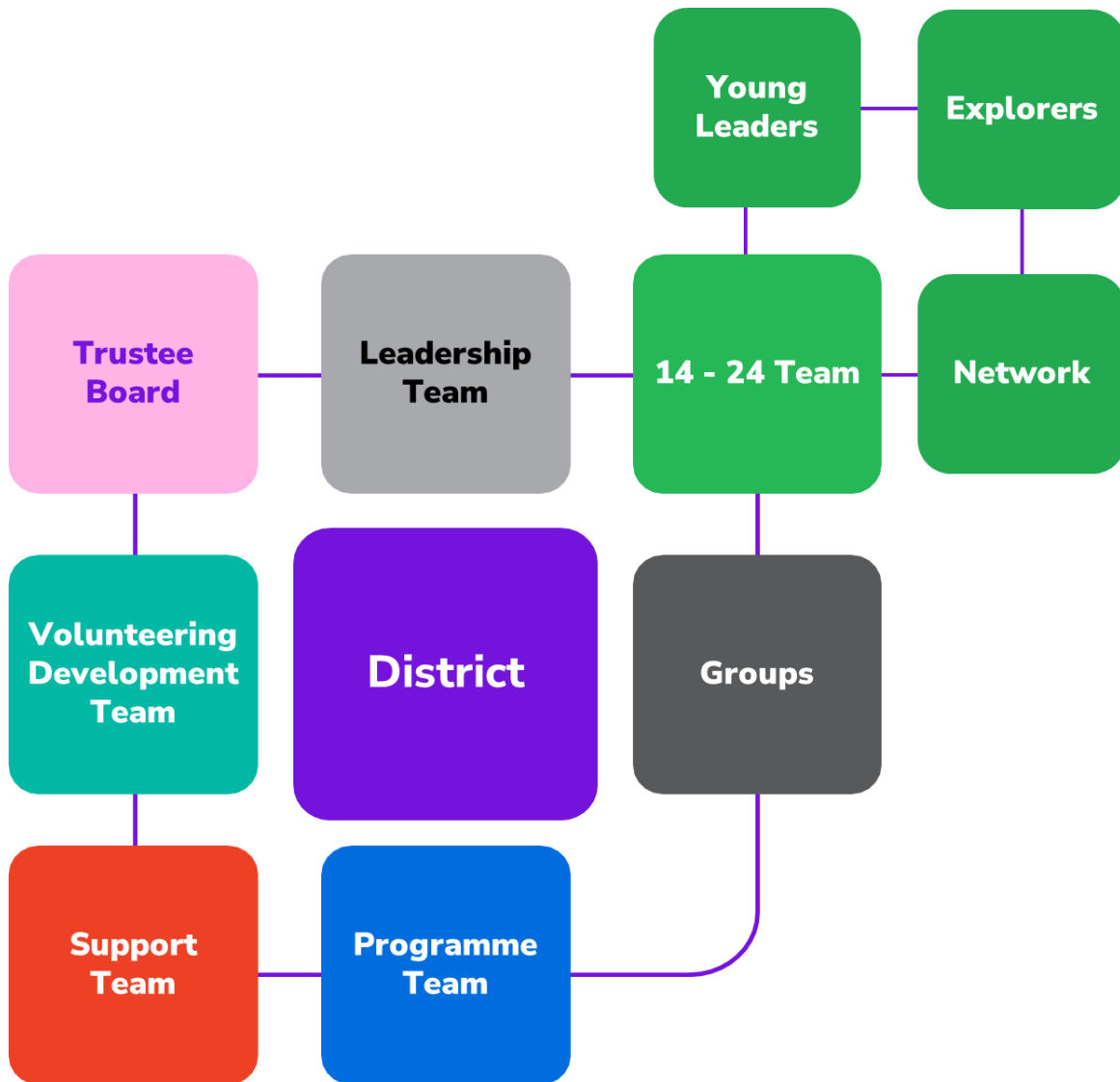
- Help find effective ways to advertise volunteering vacancies within the District
- Direct volunteers to recruitment guidance and resources provided by the Scouts
- Organise and lead occasional workshops to help Groups and District Teams with their recruitment activity

#### Relevant knowledge and experience:

In addition to excellent communication skills, knowledge or experience of any of the following subjects would be an advantage:

- Recruitment, in a professional or voluntary capacity
- Growing Scouts locally
- Excellent administrative skills

# Structure and Function of Teams in South West Cheshire



**District Leadership Team:** leads, inspires, and motivates volunteers in South West Cheshire.

**Trustee Board:** provides governance to ensure the District is run safely and legally.

**Volunteering Development Team:** ensures volunteers in the District are welcomed, supported and well looked after.

**Support Team:** ensures the smooth running of the District.

**Programme Team:** supports the District's section teams to work together and delivers events and activities under the District banner.

**14-24 Team:** supports volunteers in Explorer, Young Leader and Scout Network Section Teams to ensure that great programmes are planned and delivered for young people in this age range.

# What does the District Support Team do?

The District Support Team ensures the smooth running of the District, managing money, resources and assets.

The Support Team's tasks include:

- Help to grow Scouting by managing the joining enquiries process, matching potential new members to Groups with the space to accommodate them.
- Working with Groups and other District Teams to open, close or merge Groups and Sections to suit local demand and in line with the District's growth plan.
- Creating and maintaining relationships with other community organisations to [help Scouts grow](#) and [further our reach](#) into more communities.
- Creating a positive image of Scouts in the local community, showing that Scouts is [inclusive and open to all](#).
- Planning and running Fundraising events when they're needed to support the work of the District.
- Supporting effective processes in the District such as finance administration, IT and managing joining enquiries.
- Supporting the teams who look after District owned property, facilities and equipment - such as the District HQ & Scout Shop and Milldale Campsite.

As a Support Team Member, you'll work within the Team to help it accomplish some of its tasks. The tasks of this specific role for Growth Team Members are defined in the role description on page 1.